

**Invitation of rate
quotation
for**

The printing of Labour room protocol posters for delivery points for Maternal Health programme under National Health Mission, Manipur
Through Short Open Tender
At
State Health Society, NHM, Manipur

NIT Issue Date	: 19 th February,2024
NITNo.	: SHS-PRNT0MH(12.1)/1/2024-MH-SHS
Last Date of Submission	: 04 th March, 2024 at 02:00 PM.
Bid Opening	: 04 th March, 2024 at 3:00 PM.

Tender documents may be downloaded from institute's website
<https://nrhmmanipur.org/>



State Health Society, NHM, Manipur
Medical Directorate, Lamphelpat, Manipur – 795001,
email: mshsmanipur@gmail.com
website: <https://nrhmmanipur.org/>

Invitation of rate quotation for the printing of Labour room protocol posters for delivery points for Maternal Health programme under National Health Mission, Manipur Through Short Open Tender

Sealed Quotations are hereby invited by the undersigned on behalf of the State Mission Director, State Health Society, Manipur for the printing of Labour room protocol posters for delivery points for Maternal Health programme under National Health Mission, Manipur through Short Open Tender. The filled quotations along with all the required document must reach in the office of the undersigned on or before 04th March, 2024 at 3:00 P.M. as per terms & conditions mentioned below. The Envelope containing the quotation would please be sealed and super scribed asunder: -

“RATE QUOTATION FOR THE PRINTING OF LABOUR ROOM PROTOCOL POSTERS FOR DELIVERY POINTS FOR MATERNAL HEALTH PROGRAMME AGAINST INQUIRY NO. SHS-PRNTOMH(12.1)/1/2024-MH-SHS” DUE ON 04.03.2024 02.00 PM”

1. Terms&Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this office will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letterhead of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped at the office of State Mission Director, NHM, State Health Society, Medical Directorate, Lamphelpat, Manipur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No over writing or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letterhead of supplier/firm/agency.

I) Tender Fee Payment:

Tender fees of Rs. 5,000/- (Rupees Five Thousand only) is to be submitted in form of (DD) Demand Draft in favor of “State Health Society, Manipur” payable at Imphal, Manipur. Tender fees are non-refundable.

J) EMD Payment:

The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs. 20,000/- (Rupees Twenty Thousand Only) by way of demand drafts only. The demand drafts shall be drawn in favour of "State Health Society Manipur". EMD must be payable at Imphal. The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/ Security Deposit and for unsuccessful bidder(s) it would be returned after award of the contract. The demand drafts or Bank Guarantee for EMD must deliver to O/o State Mission Director, State Health Society, NHM, Lamphelpat, Manipur-795004 on or before last date/time of Bid Submission.

- K) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with stipulation made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
- L) The Firm who are registered with MSME are exempted to submit the EMD (Copy of registration must be provide along with technical bid) as per the norms.
- M) The EMD, in case of unsuccessful Bidders shall be retained by State Health Society, Manipur till the finalization of the tender. No interest will be payable by State Health Society, Manipur on the EMD.
- N) The Hard Copy of original instruments in respect of earnest money deposit must be delivered to the State Health Society, Manipur on or before last date/time of Bid Submission as in the tender. The bid without EMD will be summarily rejected.
- O) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Manipur / Central Government.
 - The firm shall have valid GST/Other taxes and IT PAN.
 - **The firm should not be blacklisted by any Govt. Agency/Dept.**
- P) Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- Q) **Delivery Period** – within 15 days from Purchase order.
- R) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- S) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the State Health Society, Manipur.
- T) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and State Health Society, Manipur with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to the State Mission Director, State Health Society, Manipur whose decision will be final and binding upon the contractor.

- U) State Health Society, Manipur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the State Health Society, Manipur will be final in this regard.
- V) State Health Society, Manipur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the State Health Society, Manipur will be final in this regard.

2. Special Terms & Conditions:

A) Bidder must quote the product as per specification provided in Annexure 1.

B) ELIGIBILITY CRITERIA:

- i. Cumulative turnover for the last three years i.e., 2019-20, 2020-21 and 2021-22 shall not be less than Rs.20 Lakhs.
- C) Catalog must be attached with quotation for technical evaluation.
- D) The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation.
- E) The supplier may be asked to arrange demonstration of their equipment for which rates have been quoted, to the State Health Society, Manipur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

State Mission Director

State Health Society, NHM, Manipur

Encl.: Annexure 1 (Specification)
Annexure 2 (Format of price bid)
Annexure 3 (Format of Annual Turnover Statement)

Annexure 1

S.No.	Specification	RequiredQty
1	Eclampsia poster (18 “ x 23 “, colour print, sunboard, 1 page)	100
2	Harmful germs with your hands poster (18 “ x 23 “, colour print, sunboard, 1 page)	100
3	Item for reuse poster (18 “ x 23 “, colour print, sunboard, 1 page)	100
4	Labour room poster (18 “ x 23 “, colour print, sunboard, 1 page)	100
5	Management of post partum poster (18 “ x 23 “, colour print, sunboard, 1 page)	100
6	Neonatal poster (18 “ x 23 “, colour print, sunboard, 1 page)	100
7	Obstetric Triage Pathway Poster (18 “ x 23 “, colour print, sunboard, 1 page)	100
8	OT Sterilization poster (18 “ x 23 “, colour print, sunboard, 1 page)	100
9	Partograph poster (18 “ x 23 “, colour print, sunboard, 1 page)	100
10	Pre Eclampsia Severe Poster 3 poster (18 “ x 23 “, colour print, sunboard, 1 page)	100
11	Pre Eclampsia Without Severe Poster (18 “ x 23 “, colour print, sunboard, 1 page)	100
12	Routine Hand Wash Poster (18 “ x 23 “, colour print, sunboard, 1 page)	100
13	Waste Management poster (18 “ x 23 “, colour print, sunboard, 1 page)	100

[On the letterhead of firm] ANNEXURE“2” PRICE BID FORM

To,
The State Mission Director,
State Health Society, Manipur.

DearSir,

I/We Submitted the quotation for Enquiry No. **“RATE QUOTATION FOR THE PRINTING OF LABOUR ROOM PROTOCOL POSTERS FOR DELIVERY POINTS FOR MATERNAL HEALTH PROGRAMME AGAINST INQUIRY NO. SHS-PRNT0MH (12.1)/1/2024-MH-SHS” DUE ON 04.03.2024 02.00 PM**” The printing of Labour room protocol posters for delivery points for Maternal Health programme under National Health Mission, Manipur.

1. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected outrightly.

2. I/We hereby offer to supply at the following rates.

S.No	Particular	Qty.	Price/Unit Exclusive of GST (INR)	GST/ Other Taxes	Price/Unit Inclusive of GST (INR)
1	Eclampsia poster (18 “ x 23 “ , colour print, sunboard, 1 page)	100			
2	Harmful germs with your hands poster (18 “ x 23 “ , colour print, sunboard, 1 page)	100			
3	Item for reuse poster (18 “ x 23 “ , colour print, sunboard, 1 page)	100			
4	Labour room poster (18 “ x 23 “ , colour print, sunboard, 1 page)	100			
5	Management of post partum poster (18 “ x 23 “ , colour print, sunboard, 1 page)	100			
6	Neonatal poster (18 “ x 23 “ , colour print, sunboard, 1 page)	100			
7	Obstetric Triage Pathway Poster (18 “ x 23 “ , colour print, sunboard, 1 page)	100			
8	OT Sterilization poster (18 “ x 23 “ , colour print, sunboard, 1 page)	100			
9	Partograph poster (18 “ x 23 “ , colour print, sunboard, 1	100			

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	page)				
10	Pre Eclampsia Severe Poster 3 poster (18 “ x 23 “, colour print, sunboard, 1 page)	100			
11	Pre Eclampsia Without Severe Poster (18 “ x 23 “, colour print, sunboard, 1 page)	100			
12	Routine Hand Wash Poster (18 “ x 23 “, colour print, sunboard, 1 page)	100			
13	Waste Management poster (18 “ x 23 “, colour print, sunboard, 1 page)	100			
	Total				

Note:-

- The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation otherwise quotation will be REJECTED.**
- The bidder must quote their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.
- Catalog must be attached with quotation for technical evaluation.
- The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date _____ Place _____

(Name) _____

Name of Firm/Company/Agency _____

GSTIN No.: _____

Bank Name:- _____

Bank Account No.: _____

IFSC Code:- _____

Branch Name: _____

Phone No. _____

Email: _____

(Signature of Authorized Person) _____

Seal: _____

