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**No: 109/01/NRHM-07**  
**OFFICE OF THE**  
**STATE HEALTH SOCIETY**

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**Minutes of the 2<sup>nd</sup> Executive Committee Meeting, State Health Society, Manipur of 2012-13, held on 16<sup>th</sup> July 2012, under the Chairmanship of Shri K. Moses Chalai, Commissioner (H & FW), Govt. of Manipur.**

The list of participants is at the annexure.

State Mission Director (SMD), State Health Society, Manipur welcomed all the officials present and introduced the agenda items for the meeting.

Agenda-wise details are as follows:

**Agenda No. 1: District wise allocation of fund on Part A & B of RoP 2012-13**

**Decision/s:**

- I. The committee approved the District allocation of funds under various programme heads based on the approved RoP 2012-13. The total fund approved is Rs. 85.78 crores for the state. However, there are some major activities like Civil Work, IEC/BCC, Referral Transport & Procurement which are yet to be approved by Gol. Detailed District wise fund allocation is enclosed at the Annexure.

**Agenda No. 2: JSY Implementation.**

**Decision/s:**

- I. Under RoP 2012-13, Untied Fund is approved for 2391 VHSNCs as against 3878 VHSNCs. It was brought to the notice of the Ministry and it agreed to sharing of fund among the 3878 VHSNCs if necessary.
- II. ASHAs currently get Rs.600 as JSY incentive. As per instruction from Gol, ASHA incentive for JSY would be Rs. 350 henceforth as the Rs. 250 for referral transport provided to ASHA is subsumed under Janani Shishu Shuraksha Karyakram (JSSK) Referral Transport.
- III. All the districts to furnish the following information on JSY which were sought by the State latest by 26<sup>th</sup> July 2012.
  - List of beneficiaries for the last two years.
  - Fund status/financial figure for the last two years along with matching physical figures.
  - Total number of backlogs for each district.
  - Detailed reasons behind backlogs.
  - Reasons behind data discrepancies if any.
- IV. Districts to maintain all relevant documents for JSY.
- V. CMO's informed that Churachandpur (DH, Singhat PHC), Imphal West (CHC Wangoi, PHC Mekola, PHC Khurkul, PHC Khumbong, PHC Phayeng and PHC Sekmajjin) and Bishnupur (DH) have started spot payment to JSY beneficiaries. They have submitted the certificate of spot payment to the SHS. All the remaining districts to expedite

backlog clearance and start spot payments by the end of August 2012. -101-

### **Agenda No 3: School Health Program.**

#### **Decision/s**

- I. The total fund approved for School Health Program under Adolescent Reproductive and Sexual Health (ARSH) as per the RoP 2012-13 is Rs.10 Lakhs. The ministry however did not approve fund for printing of School Health Cards as enough cards (4 lakhs) were printed and distributed to the districts in the year 2009 and the number of students visited was around 7334 in 74 schools (reported) and the ministry assumes that enough cards are in place with the State currently. Therefore all the districts are directed to record the number of school health cards kept/stored at the district/block level and inform State Health Society (SHS).
- II. State to hold back the release of fund for Teachers' Training on Weekly Iron Folic Acid Supplement (WIFS) and School Health Program (SHP) in order to provide training in co-ordination with the DPMUs, as the previous training conducted by the districts for about 620 teachers for 2009-10 and 2010-11 is untraceable.
- III. All the CMOs to issue order to initiate Adolescent Friendly Health Clinics (AFHCs) in the identified PHCs and CHCs (list served).
- IV. All the CMOs to nominate MOs and ANMs/LHV for training on SHP, WIFS, Adolescent Reproductive & Sexual Health (ARSH) & Menstrual Hygiene Scheme (MHS) from the identified clinics (list served).
- V. All the districts to ensure timely and regular submission of monthly School Health Program report to the SHS.

### **Agenda No 4: District Vigilance and Monitoring Committee (DLVMC).**

#### **Decision/s**

- I. As per Ministry direction, it is mandatory for all the districts to constitute DLVMC. Accordingly, order had been issued to the districts for formation of DLVMCs at the earliest. All the districts except Senapati, have formed the committee. The Commissioner, (H&FW), Govt. of Manipur, directed Senapati to form the DLVMC by 30<sup>th</sup> July 2012.
- II. The committee formed need to convene meetings and discuss important agendas. Copy of minutes of the meeting need to be forwarded to the State Health Society. Only Imphal East, Imphal West and Bishnupur districts have convened DLVMC meeting and subsequently submitted their meeting minutes to the SHS.



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**Agenda No 5: Enhancing monitoring at various levels.**

**Decision/s:**

- I. As per the RoP 2012-13, 25% of the fund allocation would be based on performance. Therefore, all the Chief Medical Officers to constitute teams for field monitoring of health facilities to enhance the performance and reporting system.

**Agenda No 6: Human Resource**

**Decision/s:**

- I. As per GB meeting held on 9<sup>th</sup> may 2012 decision for providing performance base allowances, extension of NRHM contractual staffs for 2011-12 was done on 1<sup>st</sup> of June 2012. So far, salaries of NRHM contractual staffs were paid based on the salary of 2010-11. With the approval of the extension and the salary of 2011-12, the arrears of NRHM staffs are to be paid based on the new approved salary of 2011-12. For paying the arrears, PBH of each staff is to be calculated on the basis of the current parameter available.
- II. All the CMOs to do the performance appraisal of each staff for the year 2011-12 and submit the performance report of each individual staff in terms of percentage without any ambiguity to disburse the arrears.
- III. The number of total sanctioned posts for the year 2011-12 was 1652 and the manpower in position is 1477. The recruitment process for the various vacant posts is in process.

**Agenda No 7: Miscellaneous.**

**Decision/s:**

1. The Commissioner drew the attention of the members to the need for deepening and strengthening of the Objectives ~~before~~ <sup>of</sup> the Organization. He also shared as how NRHM and Health & Family Welfare Departments are to work closer. He also asked the State Mission Director and team to draw up plan for regular visits and monitoring, as is already happening in Health & Family Welfare Departments.

**MMU**

2. As per the RoP 2012-13, it is mandatory for every PHCs/CHCs to hold a minimum of 2 MMU camps/month. In that direction, memorandum have been issued to the districts to make a schedule DMMU calendar and strictly follow the schedule to achieve the expected target.

Accordingly, all the districts have submitted their respective DMMU calendars. 779-

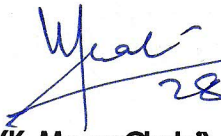
### 24x7 PHC

3. It was highlighted during the meeting that both Senapati and Thoubal districts have 12 PHCs each. Out of those 12 PHCs, only 2 each are functioning as 24 x 7 PHCs in both the districts. The committee expressed its desire to increase the number of 24x7 PHCs to 5 each for both the districts. The remaining Districts also need to increase the number of functioning 24x7 PHCs.

### Civil Work

4. It was decided by the committee that the second installment of fund be released to MDS. All civil works completion letter will be duly signed by concerned CMOs. After receiving the completion certificate from the respective CMOs, the final handing over and taking over will be finalized with MDS.

Meeting ended with thanks to the Chair.

  
28/7/2012

(K. Moses Chalai)

Commissioner Health and Family  
Welfare/ Chairman EC,  
Govt. of Manipur

Copy to:

1. The Secretary to Hon'ble Chief Minister, Manipur & Chairperson, State Health Mission, Manipur
2. The P.S to Minister (H&FW), Manipur & Co-Chairperson, State Health Mission, Manipur
3. The P.S. to the Chief Secretary/ Chairman (GB), NRHM, Manipur, Imphal
4. The P.S. to Joint Secretary, NE, MOHFW, Govt. of India
5. The P.S. to Additional Chief Secretary (RD & PR), Govt. of Manipur
6. The P.S. to Principal Secretary (Hill), Govt. of Manipur
7. The P.S. to Principal Secretary (PHED), Govt. of Manipur
8. The P.S. to Commissioner (Finance), Govt. of Manipur
9. The P.S. to Commissioner (SW), Govt. of Manipur
10. The P.S. to Commissioner (H & FW), Govt. of Manipur
11. The P.S. to Commissioner (MAHUD), Govt. of Manipur
12. All the Deputy Commissioners, Manipur
13. The Director, Health Services, Manipur
14. The Director, Family Welfare Services, Manipur
15. The Regional Director, MoHFW, GOI, Manipur
16. The Director NE, MoHFW, GOI, Guwahati
17. President LACHUA/FPAI
18. State Program Officer (AYUSH)
19. All SPMU Unit Heads
20. Guard File



**(Devesh Deval)**

State Mission Director  
State Health Society, Manipur