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OFFICE OF THE
STATE HEALTH SOCIETY, MANIPUR

Minutes of the 1st Executive Committee Meeting, State Health Society, Manipur of 2012-13, held on 4th May, 2012, under the Chairmanship of Shri K. Moses Chalai, Commissioner (Health & FW), Government of Manipur.

The list of participants is in the "ANNEXURE"

State Mission Director (SMD), State Health Society, Manipur welcomed all the officials present and introduced the agenda items for the meeting. State Program Manager (SPM) made a Power Point Presentation on the review of Program Implementation, 2011-12.

Agenda - wise details are as follows -

AGENDA NO. 1 : Review of Program Implementation of 2011-12

Decision/s :

- i. JSSK being a new Scheme and much anticipated and ambitious program, Chairman advised the Districts to work out a thorough planning and preparation for rolling out successfully.
- ii. The CMOs should take the initiative for clearing of all the JSY backlogs and ensure spot payment of incentives from June, 2012 onwards. SMD suggested that CMOs/Districts may be liberal in release of payments for JSY.
- iii. The recruitment process for the entire districts are completed and after taking the necessary timeline extension from the PIC till February, 2013, the results would be declared.
- iv. Committee felt that the number of VHND is below the target and hence the Chairman suggested all the concerned authorities to be more liberal and flexible in giving incentives to ASHAs in order to motivate them keeping in mind their meager incentives.
- v. Monitoring and field visits of the state and district program teams need to be initiated and carried out.
- vi. Seeing the increased number of PHCs providing 24x7 PHCs, fencing of the Staffs' quarters that are attached to identified 24x7 PHCs located in the outskirts or isolated places are to be taken up.

AGENDA NO. 2: FRUs and 24x7 Status

Decision/s :

- i. As discussed in the Meeting, State currently has only one FRU (District Hospital, Churachandpur) which is way below the State's requirement. The three District Hospitals which are identified as FRUs are provided with forms (regarding gaps in manpower, equipments and infrastructure) to be filled up and submitted to the State latest by 7th of March, 2012. This will be paid priority.
- ii. Chairman advised the Districts to sustain the present 18 PHCs functioning 24x7 services through proper monitoring and necessary inputs may be given time to time whenever required.

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AGENDA NO. 3 : Procurement of Equipments.

Decision/s :

- i. The Districts needs to provide the list of equipments to be procured and to check for duplication of equipment provided from the Health Department. The districts to submit the list latest by Monday, the 7th of May, 2012.

AGENDA NO. 4 : Constitution of District Vigilance and Monitoring Committee

Decision/s :

- i. Chandel, Churachandpur and Imphal East have already formed the DLVMCs. The concerned authorities (CMOs – Member Secretaries) of the remaining Districts are asked to form their Committees latest by Friday, the 11th of May, 2012 and convened the meeting.

AGENDA NO. 5 : Integration of Disease Control Programs.

Decision/s :

- i. It was agreed that the common auditor under NRHM would be auditing all vertical programs from 1st June, 2012 onwards.

AGENDA NO. 6 : Finalization of Medicine lists.

Decision/s :

- i. Districts which are yet to submit the tentative list of medicines need to submit the same latest by Monday, the 7th of May, 2012.
- ii. After receiving the entire required medicine list from the respective districts, copy of the same to be forwarded to the Health Department for finalizing the procurement. It was discussed that quarterly indent/procurement is preferable as per time to time requirement.

AGENDA NO. 7 : Audit.

Decision/s :

- i. Performance at block and district levels needs improvement. Proper documents to be maintained and formal procedures to be strictly followed at all levels.
 - Vouchers and SOEs need proper verification and scrutiny.
 - Procurement involving huge amount of fund without tendering needs to be checked.
 - Customized Tally ERP installed at all centres need to be fully operationalized in order to generate proper reports.
- ii. Huge amount of cash in hand at District Levels needs to be checked.
- iii. Mismatched in closing and opening balance of fixed assets needs to reconcile.

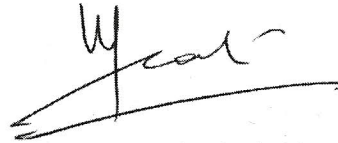
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AGENDA NO. 8 : Miscellaneous.

Decision/s :

- i. To purchase one LCD Projector for State Head Quarter, State Health Society, Manipur.
- ii. CMOs of Tamenglong and Bishnupur Districts are advised to ensure full corporation to the agency (TISS) with prior information to all Health Centres for giving inputs to the representatives of TISS.

Meeting ended with thanks from the Chair.



(K. Moses Chalai)
Commissioner (Health &FW)/Chairman
Executive Committee,
State Health Society, Manipur.

Copy to -

1. The Secretary to Hon'ble Chief Minister, Manipur & Chairperson, State Health Society, Manipur.
2. The PPS to Minister (Health & FW), Manipur & Co-Chairperson, State Health Society, Manipur.
3. The PS to the Chief Secretary/Chairman, Governing Body, State Health Society, Manipur.
4. The PS to Joint Secretary, NE, MoHFW, Govt. of India.
5. The PS to Additional Chief Secretary (RD & PR), Government of Manipur.
6. The PS to Principal Secretary (Hill), Government of Manipur.
7. The PS to Principal Secretary (PHED), Govt. of Manipur.
8. The PS to Commissioner (Finance), Govt. of Manipur.
9. The PS to Commissioner (SW), Government of Manipur.
10. The PS to Commissioner (Health & FW), Govt. of Manipur.
11. The PS to Commissioner (MAHUD), Govt. of Manipur.
12. All the Deputy Commissioners, Manipur.
13. The Director, Health Services, Manipur.
14. The Director, Family Welfare Services, Manipur.
15. The Regional Director, i/c, MoHFW, GoI, Manipur.
16. The Director, MoHFW, GoI, Guwahati.
17. All Chief Medical Officers
18. President, LACHUA/FPAI.
19. State Program Officer (AYUSH).
20. All SPMU Unit Heads.
21. Guard file.