

**OFFICE OF THE  
STATE HEALTH SOCIETY, MANIPUR**

**NOTICE INVITING TENDER**

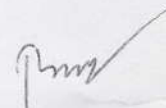
Imphal, the 25<sup>th</sup> August, 2012

No. 165/01/NRHM-2010(Fin)Pt.: Tender is invited by the State Health Society, Manipur from authorized and registered Stockiest/Dealers of mobile phones. All qualified Stockiest/Dealers may submit technical and financial bid as per the specifications given below:

Name of the Item	Minimum Specifications	Quantity to be procured	Range of Price per Unit	EMD	Time line for Delivery
1	2	3	4	5	6
Mobile Phone	Coloured TFT display, Valid IMEI, Inbuilt memory-5MB, Camera-1.3 Mega pixel, Lithium Ion Battery-1000 mAH preference for higher capacity, <b>Additional applications-</b> Memory Slot Support, Blue tooth, audio & video play back and LED torch.	3878 Nos.	Upto Rs.1800	Rs 139600	45 days from the date of issue of order

- Total estimated value - Rs. 69.80 lakhs
- Last date of issue of Tender document - 10<sup>th</sup> September, 2012
- Last date of receipt of Tender bid - 2.00PM 18<sup>th</sup> September, 2012
- Opening of Technical bid - 3.00PM 18<sup>th</sup> September, 2012

2. The tender document may be obtained from the office of the State Mission Director, State Health Society Manipur on payment of Rs 500/- in the form of DD/Banker cheque drawn in favour of State Health Society, Manipur or it may be downloaded from our website [www.nrhmmanipur.org](http://www.nrhmmanipur.org). Bidders who have downloaded the tender document from the website should enclose DD/Banker Cheque of Rs.500/- drawn in favour of State Health Society, Manipur at the time of submission of bid.



**(Devesh Deval)**  
State Mission Director  
NRHM Manipur

## INSTRUCTIONS TO THE BIDDERS

### Eligibility of the bidders:

Bidders

- I. Should be genuine Redistribution Stockiest of the concerned brand. Valid and certified proof has to be attached.
- II. Should have minimum turnover of Rs.50 lakhs per annum during each of the last three years (valid and certified proof has to be attached)
- III. should not have been blacklisted by the Departments/Ministries of the Govt. of State/India. Declaration has to be given in the prescribed format-Annexure-I)

### 2. Performance Security Deposit (PSD)

- (i) PSD @5% of order value of the contract will have to be made within one week on receipt of supply order to ensure due performance of the contract.
- (ii) PSD shall be in the form of Demand Draft/banker cheque payable to "SHS, Manipur".
- (iii) The PSD should remain valid for a period of ninety days beyond the date of completion of all contractual obligations by the supplier including warranty obligation, if any. EMD will be refunded to the successful bidder on receipt of performance security.
- (iv) PSD will be released after all contractual obligations by the supplier are over. This can be withheld or forfeited in full or in part in case the supply order is not executed satisfactorily within the stipulated period.

### 4. Documents / Certificates

The Tendering firms/agencies are required to submit the photocopies of following documents, (Documents in original should be produced for verification before signing of the agreement), failing which their bids will be summarily/out-rightly rejected and will not be considered any further:

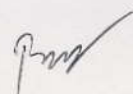
- a) Registration certificate as per existing norms;
- b) Copy of CST/VAT/TIN Registration Certificates;
- c) Copy of PAN/GIR Card;
- d) Certified Copies of Income Tax Returns filed for last 3 years
- e) Declaration regarding blacklisting or otherwise. (Annexure-1)

### Mode of Submission of Tenders and last date for submission

Tenders along with samples of Mobile Phones in a sealed cover/envelope should be addressed to the State Mission Director, Old Secretariat during office hour and must reach on or before 5<sup>th</sup> September, 2012 by 2.00 P.M. Tenders may be hand delivered at the aforementioned address. If the date up to which the tender is opened for acceptance is declared to be a holiday, the tenders shall be deemed to remain open for acceptance till the next working day. The samples of Mobile Phones may be furnished as specified in Scheduled of rates/financial bids at Annexure-2 & 3. Tenders without samples of will be rejected summarily.

### 6. Rejection of incomplete and conditional tenders

The incomplete and conditional tenders will also be rejected. Quoting unrealistic rates will be treated as disqualification.



**7. No withdrawal after submission of bids**

No bidders will be allowed to withdraw after submission of bids/ opening of the tender; otherwise the EMD submitted by the firm would be forfeited.

**8. Non acceptance of the tenders received after the last date**

Tenders received after the closing date and time prescribed in the tender enquiry shall NOT be accepted under any circumstances.

**9. Non transferability**

This tender is non transferable.

**10. Extension of last date at the Discretion of State Health Society, NRHM, Manipur**

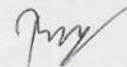
The State Mission Director, SHS, NRHM may in his discretion extend the last date for submission of the Tender and such extension shall be binding on all the Bidders.

**Signature on each page of the tender document.**

Each page of the tender document should be signed by the bidder as proof of having read the contents therein and to ensure that bidders do not plead ignorance of the contents subsequently.

**12. Need for Clarifications**

In case the prospective bidders need any clarification regarding any terms and conditions of the tender or about rejection of its bid, he/she/they may write to State Mission Director, New Secretariat 2nd Floor, Room No. 206 during office hour well in time to ensure that required clarification in writing reach the said firm before the last date for submission.



## TERMS & CONDITIONS

### Rates/Prices

1. The rates should be quoted in Indian Rupees only in words as well as figures. Excise duty, sales tax, VAT as applicable should be quoted separately (as shown in Schedule of Rates - Annexure-2). If these levies are included in the price quoted without giving the break up details such bids will summarily be rejected.
2. Tender rates should be valid for at least six months after the date of opening the tender. Tender valid for a shorter period shall be rejected as non-responsive. No claim for compensation or loss due to fluctuations or any other reasons/ causes will be entertained.
3. Prices should be quoted F.O.R. Destination (Free delivery at State Health Society Store).

### Penalty

4. It will be the responsibility of the Bidder to supply the Mobile Phones in accordance with supply order within stipulated time frame, otherwise, State Health Society will impose penalty.
5. If the Bidder/firm leaves the supply without completing it. State Health Society may get the work completed from another firm and the bidder will have to reimburse the expenditure incurred.

### Settlement of disputes

6. All legal proceedings arising out of any dispute between the parties shall have to be settled in the Courts situated in Imphal and not elsewhere;

### Purchasers Rights

7. State Health Society reserves the rights to accept/reject any or all the Bidders in whole or in part without assigning any reason whatsoever and is not bound to accept the lowest tender.
8. State Health Society reserves the right to award the tender to more than one Bidder.
9. State Health Society reserves the right to relax/ withdraw any of the terms and conditions mentioned above so as to overcome any problem encountered by the contracting parties.
10. State Health Society reserves the right to reject the Mobile Phones supplied in case they are of inferior quality and are not of requisite standards.

### Delivery

11. The required quantity of the Mobile Phones conforming to the approved samples should be supplied to the Stores of State Health Society, NRHM, Manipur. The payment against the bill for supply of said items will be made only after inspection of the materials and if found to the satisfaction of the State Health Society only.

12. Samples/rates quoted should be readily available with the firm so that the same could be supplied at short notice. The requirement for additional items might arise in future also. In case, the firm fails to supply the required quantity within the specified period from the receipt of supply order, the material will be procured from other sources and the difference of cost, if any, will be recovered from Performance Security Deposit (PSD) by issuing notice and necessary action for blacklisting the firm will also be taken.

13. In case, the materials supplied are found defective and of poor quality the same will have to be replaced within the guarantee/warranty period. In case of failure to provide the said materials as per design and quality as approved by the Secretariat, the payment of bill against the materials issued will not be made and the firm will be liable for appropriate action.

14. Delivery shall be within 45 days of the placement of order. In case there is delay in delivery beyond the stipulated period, there shall be reduction in price @ Rs 2% of the value of the delayed goods per month of delay.

#### **Mode of Payment**

15. Payment against Bill / Invoice shall be released only after execution of the supply order and the quality of the items are found to the satisfaction of the State Health Society. Payment will be made direct to the supplier through A/c payee cheque only. No request for other mode of payment will be entertained. In case of advance payment the same shall be given only after Bank Guarantee/FD certificate of an equal amount is submitted from a nationalized bank.

#### **Change in quantity**

16. The quantity only of the required item shown in the tender is approximate and may vary more or less by 10%.

#### **General/others**

17. The bidder will be bound by the details furnished by him/her to State Health Society, while submitting the tender or at subsequent stage. In case, any of such documents furnished by him/her is found to be false at any stage, it would be deemed to be a breach of terms of contract making him/her liable for legal action besides termination of contract.

18. All taxes and levies will be paid by the bidder only. No other charges such as Octroi, packing, forwarding, freight insurance, loading and unloading, entry tax, demo, etc. will be allowed. All these are to be borne by the tenderer only.

19. The officers of State Health Society or their representatives may inspect the items before supply.

## Procurement of Mobile Phone

Technical Specifications:

Name of the Item	Minimum specifications	Additional applications	Warranty period	Service centre
1	2	3	4	5
Mobile phone	1.Colour TFT 2.Valid IMEI 3.Inbuilt Memory-5MB 4.Camera-1.3 Mega pixel 5.Lithium ion Battery-1000mAH preference for higher capacity	1.Memory slot-support minimum 2GB 2.Blue tooth 3.Audio & Video playback 4.LED Torch	Minimum one year	Availability of back-up service facility

Authorized Signature  
&  
Seal of the Firm

Date.....  
Name & Address of firm.....

*[Handwritten Signature]*

Authorized Signature  
&  
Seal of the Firm

Date.....  
Name & Address of firm.....

**Procurement of Mobile Phone**

**SCHEDULE OF RATES/FINANCIAL BID**

Name of the Item	Quantity	Price (Rs.)	Actual Price/Price offered to State Health Society per items (Rs.)	VAT/Excise duty etc. if any (Rs.)	Total Price per piece inclusive of taxes (Rs.) [Col. 5+6]
1	2	3	5	6	7

NB – The quantity of items mentioned may vary more or less by 10%

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs.....(Rupees.....) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warranty/guarantee of one year shall apply to the offered goods.

Authorized Signature  
&  
Seal of the Firm

Date.....  
Name & Address of firm.....

