

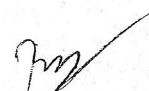
OFFICE OF THE
STATE HEALTH SOCIETY, MANIPUR

O R D E R S

Imphal, 9th November, 2012

No.104/01/NRHM-07(PRM): On the approval of Chairman, Executive Committee, State Health Society, Manipur and in supersession of all previous orders, the following work allocation is made with immediate effect and until further orders:-

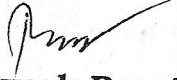
Sl. No.	Name of Officer & Designation	Work Allocation
1.	Dr. L. Menjor Singh Deputy Director	<ul style="list-style-type: none">• Human Resources• IEC/BCC
2.	Dr. H. Ibemcha Devi Deputy Director	<ul style="list-style-type: none">• ARSH• FRU, 24X7 PHC• Inter-Sectoral convergence
3.	Dr. S. Sucheta Devi Deputy Director	<ul style="list-style-type: none">• Training• Facility-wise performance audit• RTI matters
4.	Ms. Zamthianniang Thomte Deputy Director (Finance)	<ul style="list-style-type: none">• Financial Adviser• All audit related matters at State and District level• Correspondence/Reports to Ministry• Supervision over finance staffs at state and district level• Member-Procurement committee
5.	Ms. Ng. Monota State Program Manager	<ul style="list-style-type: none">• Assisting SMD in all matters for all divisions• Preparation and Implementation of SPIP• Monitoring & review of districts on program implementation• Preparation and submission of reports• Meetings at SPMU level• Innovations, PPP• Miscellaneous.
6.	Shri Rajesh Monsang, Addl. State Program Manager	<ul style="list-style-type: none">• Assist SPM in all matters• Compilation of reports / background papers• Quality assurance• Vehicles at SPMU• DMMU Monitoring



7.	Shri L. Romeo Singh, State Data Manager	<ul style="list-style-type: none"> • Data compilation from each district • All reporting to Ministry • Report to SPM and SMD for efficient functioning • Implementation of MCTS • Assist in facility-wise performance audit
8.	Shri Johnson Soubamcha Asst. HMIS Consultant	<ul style="list-style-type: none"> • Assist SDM in all matters • Performance review of facilities/staffs
9.	Shri Narendra Sharma, State Engineering Consultant	<ul style="list-style-type: none"> • All matters relating to civil works at state and district level. • UC, field visit, quality control etc.
10.	Shri H. Chingkheinganba, Assistant State Engineering Consultant	<ul style="list-style-type: none"> • To assist SEC • Monthly report to SPM and SMD
11.	Dr. Benedict Maring, State Nodal Officer (AYUSH)	<ul style="list-style-type: none"> • Implementation of AYUSH component of SPIP • Mainstreaming (Training, IEC/BCC etc.) of AYUSH • Compiling reports from districts • Reporting to SMD on performance of AYUSH staffs
12.	Dr. Athui Gangmei, Medical Officer	<ul style="list-style-type: none"> • Tribal Health • Urban Health / Vulnerable groups • Inspection visits
13.	Ms. Dorin S. Guite, HR & Training Consultant	<ul style="list-style-type: none"> • All HR & Training related matters • Salary of NRHM staff • Assisting SMD, SPM & DD(HR/Trg.) in evaluation
14.	Ms. Tarshi Elangbam, Assistant HR & Training Consultant	<ul style="list-style-type: none"> • Assisting HR & Training Consultant • Maintenance of Manpower files
15.	Ms. Kiranmala Thangjam, BCC/IEC Consultant	<ul style="list-style-type: none"> • Assisting DD(IEC/BCC) • Effective publicity of NRHM program • News letter, Calendar, regular update in website etc.
16.	Shri Harris Singh Chongtham, State ASHA Program Manager	<ul style="list-style-type: none"> • Assisting SPM in all ASHA related matters • Streamlining of JSY • Functioning of VHSNCs, PRIs & RKS • Reporting on community process
17.	Shri W. Tejendra, State Finance Manager	<ul style="list-style-type: none"> • Management of funds at State, District and Block level • Collection of SOEs /UC and FMR • SPIP implementation at State level • Procurement matters

18.	Shri P. Tombisana Singh, State Account Officer	<ul style="list-style-type: none"> • All bank related work • Book keeping & records/Tally ERP • Assisting in audit matters • Monitoring of corpus grants • Maintenance of petty cash book
19.	Shri Amarjit Mangang, Accountant-I	<ul style="list-style-type: none"> • Assisting SFM and SAO • Examine SOEs and vouchers • RCH Flexi Pool(A) and Part-D • Preparation of bill and record keeping • Tally ERP
20.	Shri R.K. Momosana, Accountant-II	<ul style="list-style-type: none"> • Assisting SFM and SAO • MIS, Fund position and FMR • Examine SOEs and vouchers • Mission Flexi Pool (B) and Part-C • e-Transfer

1. Director (Family Welfare) is requested to designate Nodal Officers for the following:- Maternal Health, Child Health, Family Planning, Immunization, PcPNDT.


(Devesh Deval)
 State Mission Director
 SHS, Manipur

Copy to:-

1. PPS to Hon'ble Minister (Health), Manipur.
2. S.O. to Chief Secretary, Manipur.
3. Principal Secretary (H & FW), Govt. of Manipur.
4. Director, Health Services, Manipur.
- ✓ 5. Director, Family Welfare, Manipur.
6. Person concerned.
7. Guard file.