

**OFFICE OF THE
STATE HEALTH MISSION SOCIETY: MANIPUR**

No.138/03/NRHM-10 NOTICE INVITING TENDER

Date 18.1.2011

Sealed tenders are invited from qualified/registered firms for supply of Hospital Equipments and Accessories. Tender Closing date is 8.2.2011 at 2P.M. For further details and other requirements, please visit our website www.nrhmmanipur.org or contact Office of the State Mission Director, Room No 204, New Secretariat, Annexe Building, 2nd Floor, Imphal, Manipur, 795001.

Sd/- SMD, SHS,NRHM,Manipur

ENCLOSURE I (To be filled in and enclosed with the tender documents)

DECLARATION OF THE TENDERER

1. That I/We the authorized nominee(s) of the firm hereby submit tender to the State Health Society, Government of Manipur for supply of Weighing Machine/Thermometer/Stop Watch (tick wherever applicable) to the State Health Society, NRHM Manipur for the Year **2010-2011**.
2. That I/We have read the Terms & Conditions of the Tender Form carefully and that I accept all the Terms & Conditions and declare that I/We shall abide by all the Terms & Conditions contained therein.
3. That I am/we are well acquainted with the facts about the firm and the information provided in the Tender Form is true and correct. I/We may be punished as per law for any wrong information and for misleading facts provided in the Tender Form besides rejecting my Tender.
4. The Tender document contains pages.

Signature of the Tenderer
alongwith name, designation and
Seal of the Firm.

Address for correspondence:
.....
.....
PIN.....

Telephone No.

Fax No.

e mail.....

ENCLOSURE II (To be filled in and enclosed with the tender documents)

CHECK SLIP

(To be filled by the Tenderer only)

THE DOCUMENTS TO BE COMPULSORILY ENCLOSED TO THE TENDER FORM ARE LISTED BELOW. ANY OMISSION MAKES THE TENDER LIABLE FOR REJECTION. BEFORE SEALING THE TENDER CHECKUP EACH ITEM AND SCORE AT THE APPROPRIATE PLACE WITH YES OR NO.

- | | | | |
|----|--|---|--------|
| 1. | Name & Address of the Firm | : | |
| 2. | Registration No/License | : | Yes/No |
| 3. | Sales Tax Clearance Certificate enclosed | : | Yes/No |
| 5. | Sample submission Receipt enclosed
(For Samples to be deposited at SHS, Manipur) | : | Yes/No |
| 6. | E.M.D. Deposit proof | : | Yes/No |
| 7. | Original Cash Receipt for purchase of Tender Documents
or original DD/cheque of Rs.1000/- | : | Yes/No |
-

The above details have been checked and found correct

Place:

Dated:

Signature of the Tenderer
(Official Seal)

FOR OFFICE USE ONLY

Remarks:

Signature of the Scrutinizing Officer



**OFFICE OF THE
STATE HEALTH MISSION SOCIETY: MANIPUR**

No. 138/03/NRHM-10 NOTICE INVITATING TENDER

Date 18.1.2011

1. Sealed tenders are invited from original manufacturers and approved authorized dealers for the supply of **Hospital Equipments & Accessories** as specified in Annexure 'A' of this tender document. Approved/authorized dealers will attach valid & authenticated copy of authorisation of original manufacturer, **without which tender shall be rejected.**
2. The Scheduled date for the Tender are:-
 - (A) Last Date for submission of Tender on: **8.2.2011 till 2.p.m.**
 - (B) Opening of the Technical Bids on : **8.2.2011 at 3p.m.**
 - (C) Opening of the Financial Bids on : will be communicated later on.
3. The dates scheduled for receipt and opening of Tenders are fixed and will be changed under extra ordinary circumstances.
4. The tenders shall be properly sealed and addressed to Office of the State Mission Director, Room No 204, New Secretariat, Annexe Building, 2nd Floor, Imphal, Manipur or to Shri R.K. Mor, ARC, Manipur Bhavan, 2 Sardar Patel Marg, Chanakyapuri, New Delhi. The tender envelops shall be superscribed "**TENDER FOR HOSPITAL EQUIPMENTS & Accessories**".
5. The tender fee has been fixed at Rs 1000/- which shall accompany the tender offer only, in the shape of a **crossed demand draft** favouring "SHS, Manipur". The tender fee is not refundable. **Tenders without tender fee shall be rejected.**
6. **Earnest Money Deposit (EMD).** The intending tenderer/s will have to send the Earnest Money only in shape of CDR/FDR/DD/BG from any nationalized bank of an amount of Rs 7 lakhs of the value of contract pledged to "SHS, Manipur" with the tender offer. The earnest money in the case of unsuccessful tenderer shall be released after finalization of Tender, where-as in the case of successful tenderers it will be adjusted towards the

security money (required to be deposited) on application, for due performance of the agreed contract/performance during the warranty period; No interest shall be payable by purchaser on the EMD deposited by the tenderer). **Tenders without EMD shall be rejected.**

7. **Security Deposit.** The approved tenderers will have to supply the articles at the approved rate and as per approved sample (if any) and specification till the date of validity of the approved list. They will have to furnish **security deposit @ 5%** of the total value of the items contracted for, in the shape of CDR/FDR/DD/BG from a nationalized Bank, at the time of signing of **Deed of Agreement** to ensure satisfactory performance of the equipment supplied, for Warranty period from the date of acceptance of product. This security deposit will be released in due course after the expiry of specified warranty period/agreed contract. The charges on stamps etc. (cost of documents in totality) shall be borne by the supplier while executing the agreement. (No interest shall be paid by the purchaser on the Security deposit).
8. Despatch Instructions. Stores are required to be delivered at Consignee's location at freight, risk and cost of the supplier.
9. Store required at is free delivery at Consignee location.
10. Delivery required is within two months from the date of confirmed order or as mentioned in the supply order.
11. The successful tenderer will have to arrange onsite installation and training to end users free of cost as and when asked for.
12. **Comprehensive Guarantee/Onsite Warranty period;** The tenderers shall provide warranty for a minimum period of 03(three) years covering all the systems, sub systems .The cost of 1 (one) year warranty period will be included in the quoted price and cost of extended warranty for 02 (two) years will be quoted separately. If during the aforesaid period, the said stores be discovered not conforming to the description and quality or not giving satisfactory performance or have deteriorated, the decision of the purchaser in that behalf shall be final and binding on the contractor and purchaser shall be entitled to call upon the contractor to rectify the goods or such portion thereof as is found to be defective by the purchaser within a reasonable period or such specified

period as may be allowed by the purchaser in his discretion on/an application made thereof by the contractor and in such an event, the above mentioned warranty period shall apply to the goods rectified from the date of rectification thereof. In case of failure of the contractor to rectify or replace the goods etc within specified time, the purchaser shall be entitled to recover the cost with all expenses from the contractor for such defective stores. The tenderer shall also submit **AMC charges** (both comprehensive & Non Comprehensive) per year basis for the next 5 (five) years. The tenderer shall keep stock of spares for the entire system for a minimum period of 10 (ten) years available.

13. **TWO BID SYSTEM;**

All bidders are required to submit their offers in two covers as under;-

(A) **FIRST COVER** (Technical Bid) should contain the following;-

- i. Tender documents duly completed and signed **BUT WITHOUT INDICATING THE RATES QUOTED.**
- ii. Earnest money.
- iii. Tender Fee
- iv. Technical specifications of the item quoted alongwith original catalogues (Make & Model).
- v. Delivery terms, delivery period quoted.
- vi. Lab test report, if any. Should not be older than the date of issue of this tender notice.
- vii. List of the orders received and executed during last two years giving reference of the order, value of order, Name of the agency/department alongwith performance certificate.
- viii. Registration certificate/Industrial Licence of original manufacturer.
- ix. Certificate of being authorized dealer having authorization of the original manufacturer to quote against the tender.
- x. Authorised Dealer having authorisation to quote against this tender, shall furnish his Registration Certification with Central/State Sales Tax department.
- xi. A copy of this tender document duly signed & stamped on every page by the tenderer, in token of having understood and accepted the specifications, terms & conditions of the the tender document.
- xii. Any other relevant document which the firms wishes to submit

A) **SECOND COVER** (Commercial/Price Bid) should contain the following;-

i. **Details of rates, duties, taxes. These details should be submitted on their letter pad.**

(Rates shall be filled as per the enclosed format, at Annexure “B”)

ii. Rates must be clearly written in figures as well as in words, free from over writings, cuttings and alterations. Rates quoted should be on firm price basis.

iii. Rates quoted shall be final till the validity of the contract i.e. upto **18th July’11** with a provision of further extension if finally approved by State Tender Committee for State Health Society, NRHM, Manipur.

iv. AMC charges.(To be quoted Separately).

Both the above mentioned covers should be sealed separately, and superscribed with the Tender No. and date of tender opening. This cover should thereafter, be kept in a third cover and again sealed. This cover should also be super scribed with the Tender No, and date of opening.

14. The tenders may be sent by post well in time or delivered personally, at Office of the State Mission Director, Room No 204, New Secretariat, Annexe Building, 2nd Floor, Imphal, Manipur or to Shri R.K. Mor, ARC, Manipur Bhavan, 2 Sardar Patel Marg, Chanakyapuri, New Delhi. Shall not be liable for any postal delays. No Tender will be accepted after the due date and time.

15. No conditional tender will be accepted/ entertained. It will be summarily rejected. No other condition than those mentioned (in the terms set-forth) will be entertained.

16. Tenders shall be opened on **8th Feb 2011 at 3 p.m. at Manipur Bhavan, 2 Sardar Patel Marg, Delhi**. Only technical bid of the tender shall be opened on that day. Only authorized representative will be allowed to attend the meeting for opening tenderers. He/She should also bring authority letter on company/firms letter head that any decision/negotiation taken by him/her would be accepted by company/firm. In case of unforeseen circumstances the date of opening will be next working day. The Financial bid shall be opened only in case of such tenderers, who on scrutiny of Technical Bid are found to have qualified for opening of the same. The financial bid will be opened on any other day at the discretion of State Tender Committee.

17. The short listed tenderers will have to arrange for the Technical or field /Practical demonstration of the Equipments, if any required, at their own cost at the place and date to be fixed by the Authority. The bids of the firms /bidders who do not arrange / participate in the demonstration as above will be treated as rejected.
18. The approved supplier shall be deemed to have fully understood the conditions, specifications, size, patterns, make etc. of the article/s etc. to be supplied and in case of any doubt may seek clarification;
19. The supplies delivered by the successful tenderers shall be surveyed and verified at our Stores i.e. State Health Society, NRHM, Manipur by the Committee constituted for such survey purpose.
20. The successful tenderer shall have to enter into an agreement/deed on prescribed proforma (immediately after the issue of supply order) with SHS, NRHM, Manipur for due performance of the contract which shall be invariably furnished before the supply is made.
21. The successful tenderers shall arrange supplies within the period mentioned in the supply orders. The period of delivery and validity may be extended, at absolute discretion of this office provided the delay is justifiable.
22. The tenderer is required to furnish an authenticated copy of latest Sales Tax/ VAT/ clearance certificates and PAN and VAT registration certificate (along with the tender offer or at the time of payments). The SHS shall be at liberty to put to scrutiny, verification etc. the Sales tax clearance so furnished by the successful tenderer
23. Payment shall be released by SHS, NRHM, Manipur against each consignment delivered in entirety, inspected, accepted and properly brought on stock in the concerned stock registers of this office.
24. As soon as the acceptance of the tender is communicated to the successful tenderers, the contract shall be binding on him. The **EMD** of the tenderer who backs out or withdraws his tender or fails to abide by it, after acceptance thereof, is communicated/posted to him shall be forfeited besides other penal remedies that may be available to the SHS, NRHM Manipur under the law for the time being in force in the GoM.

- (a) If, after the registration/placement of orders/execution of the agreement and formally depositing the **security money**, the tenderer backs out or fails to supply the goods, the security deposit will be forfeited besides any other penal measures, the department may take as per norms in vogue;
- (b) The formal deed incorporating the terms of the contract will be executed by the successful tenderer immediately after receipt of supply order. Failure to execute such bond/deed shall not however prevent the contract from being enforced against the tenderer. Any loss sustained by the Govt. as a result of re-tendering the contract, shall be recovered from the defaulter, besides other penal measures as the department may think proper;
- (c) Goods shall be delivered (as per instructions in supply order) at State Health Society, NRHM, Imphal duly packed in perfect condition. The supplier if he so desires may insure the goods against loss or theft, destruction, damages by the natural calamity loss by exposure to weather or other wise viz. war rebellion, riot etc. The insurance charges will have to be borne by the supplier and the department shall not pay such charges;
- (d) If, the successful tenderer fails to supply the goods of the prescribed specification or fails to deliver the goods within the stipulated period as specifically mentioned in the supply order, the department shall be at liberty to arrange supplies by other possible means, at his risk and cost. The department may give prior notice to the approved supplier in writing to make supplies good. In case of failure to supply the consignment on specified qualitative & quantitative terms, the department shall be lawfully entitled to forfeit the amount of the security money and take penal action to make good the loss sustained or excess cost incurred by the state in arranging of the supplies and other remedies that may be available to the department, under the law for the time being in force in the state.

25. The supplier shall not sublet the contract or any part thereof to any other agency and shall have to impart necessary training to the end user for handling the equipment so supplied.

26. The decision of the accepting authority shall be final as to the quality of stores and shall be binding on the supplier. In case the articles supplied are not according to the approved specifications they shall be rejected. The replacement of the rejected stores shall be allowed

at the sole discretion of the department. The loss caused due to rejection of the supplies shall be entirely borne by the supplier. The rejected equipment shall be lifted by the supplier within one week from the date of rejection. The department shall in no case be responsible for any loss or damage that may occur to the rejected stores while these are in the premises of the consignee.

27. The quantities indicated in the Tender Notification are tentative and this SHS, NRHM reserves absolute rights to change the same without any prior notification.

28. The authorities reserve absolute discretion to reject or accept any tender or a part thereof without assigning any reason and without any legal obligations. Any clause incorporated in the tender shall make such an offer liable for rejection. Therefore, all the terms and conditions of the Tender Notice including technical specification shall be carefully studied for the sake of complete and comprehensive tender. Failure to comply with any of the tender conditions or instructions or the offer with insufficient particulars/documents, which is likely to render fair comparison of tender as a whole impossible shall lead to rejection even if otherwise, it is a competitive offer/tender.

29. The Department reserves the right to add or suitably modify the terms and conditions (without prior notification) as per exigencies that may arise for one or the other reason.

30. All legal proceedings arising out of any dispute between the parties shall have to be settled in the Courts situated in Imphal and not elsewhere;

31. Copies of tender can be had on any working day (during office hours) from the Office of the State Mission Director, Room No 204, New Secretariat, Annexe Building, 2nd Floor, Imphal, Manipur, 795001.

Sd/-
State Mission Director
State Health Society, NRHM, Manipur

ANNEXURE “A”

Sl. No.	Items with specifications	Quality/Specifications	Tentative Qty
1	OT Equipment	Equipments of Standard size	
1.1	Central Suction Machine	-	4
1.2	Datex Ohmeda-5 (Anesthesia-work station)	-	1
1.3	Horizontal Cylindrical Sterilizer	-	1
1.4	L.T. Monitor (ECE, SPO2, NIBP)	-	1
1.5	4 Bulb shadowless O.T. Lamp with stand	-	1
1.6	Storz Laparoscopic Surgical set	-	1
1.7	Endotracheal tube (no 4-9)	-	200
1.8	Gas Pipeline	-	2
2	Surgical equipment	Equipments of Standard size	
2.1	Allis Tissue forceps big size (big)	-	50
2.2	Allis Tissue forceps big size (small)	-	50
2.3	Artery forceps cured and pointed ones	-	50
2.4	Deaver’s Retraction	-	10
2.5	Scarpel with handles	-	-
2.5.1	No-24, 12, 15	-	3
2.5.2	Handle No. 4	-	5
2.6	Needle holders	-	4
2.7	Thump forceps medium	-	10
2.8	Sponge holding forceps	-	5
2.8	D & C Set/MTP Set with MR Syringe	-	7
2.9	Cervical Biopsy set	-	2
2.10	Evacuation set	-	1
2.11	Delivery set	-	4
2.12	Post partum. Sterilization set	-	4
2.13	Episiotomy Set	-	4
2.14	Caesarean Section set	-	2
2.15	Incision & Drainage set	-	4
2.16	Vaginal Hysterectomy Set	-	2
2.17	Abdominal Hysterectomy set	-	2
2.18	Vagotomy set	-	1
2.19	ENT General Kit	-	1
2.20	Oxygen Cylinder	-	2

3.	Obst & Gynae equipment	Equipments of Standard size	
3.1	Vaecum extractor	-	1
3.2	Outlet forceps	Small, Medium and Big	1 each
3.3	Foot Suction	-	1
3.4	Dressing tray	-	4
3.5	Uscos Birame speculum	-	1
3.6	Kocher's forcep large and stand	-	4
3.7	Ring forceps	-	4
3.8	Sterilizer double (Big Size)	-	2
3.9	Examination table	-	1
3.10	Drum (Medium/large)	-	4
3.11	IV stand 9 mm	-	20
4	CPR equipment	Equipments of Standard size	-
4.1	Defibrillator Monitor	-	4
4.2	E.C.G. machine	-	4
6	Orthopedic equipment	Equipments of Standard size	
6.1	Reamers 8,9,10,11,12(one each in one set)	-	2
6.2	Plaster Saw(electric operated)	-	2
6.3	Kerrison's Rongeurs: Oblique,Forward,Backward cutting	-	3 sets
6.5	Spinal retractor/ laminectomy retractor	-	1 set of 6
6.6	Hand drill(electric operated)	-	1
6.7	Plate bender	-	1
7	ENT equipment	Equipments of Standard size	-
7.1	Surgical microscope	-	1
7.2	Micromotor with hand piece (40000 RPM)	-	1
7.3	Cordless Reddylite (Cordless Headlight)	-	1
7.4	Aural Syringe	-	1
7.5	Turning fork 256, 512, 1024 (each)	-	3
8	Lab. Equipment	Equipments of Standard size	
8.1	Fully automated bio-chemical analyzer	-	2
8.2	ELISA Reader cum analyzer	-	2

8.3	Binocular microscope with camera + adapter camera + halogen light source	-	3
8.4	Glucometer	-	1
8.5	Hemoglobinometer	-	1
9	Electro-Medical Equipment	Equipments of Standard size	-
9.1	Anesthesia Machine	-	2
9.2	Portable Ventilator (Adult)	-	2
9.3	Baby Incubator	-	1
9.4	Phototherapy Unit	-	1
9.5	Short Wave Diathermy	-	1
9.6	Ophthalmoscope	-	3
9.7	Retinoscope	-	1
9.8	Emergency Resuscitation Kit	-	1
9.9	Sigmoidoscope	-	1
9.10	Head Light	-	1
9.11	Infusion Pump	-	4
9.12	Foetal Heart Monitor	-	2
9.13	Pulse Oxymeter	-	2
9.14	Open Care System	-	1
9.15	Operating Microscope	-	1
9.16	Endoscope Machine	-	1
10	Pneumatic, hydraulic & sterilization equipments	Equipments of Standard size	
10.1	Periosteum elevators	-	3
11	Furniture	Furniture of standard size	
11.1	Examination Table (Standard)	-	5
11.2	Delivery Table with stirrup	-	2
11.3	Revolving Stool (Iron)	-	110
11.5	Wheel Chair	-	3
11.6	Emergency Recovery Trolley (Standard)	-	2
11.7	Fowler Bed	-	2
11.8	Iron Cot	-	100
11.9	Baby Cot	-	5
11.10	Bedside Locker	-	100
11.11	Dressing Trolley	-	4
11.12	Mayos Trolley	-	4
11.13	Instrument cabinet	-	4

11.14	Instrument Trolley	-	2
11.15	Linen Trolley	-	1
11.16	Kick Bucket (Medium)	-	20
11.18	Traction System	-	2
11.19	Blood Donor's Table (Wooden)	-	1
11.20	Mattress	-	100
11.21	Pillow	-	100
11.22	Wooden Bench	-	20
11.23	Patella Hammer	-	3
11.24	Tongue Depressor	-	50
11.25	Oxygen Mask	-	6
11.26	Torch Light	-	10
11.27	Medicine Cabinet	-	4
11.28	Bed Pan & Urinal	-	10
11.29	Bowl	-	10
11.30	Kidney tray	-	10
11.31	Rack (Iron)	-	10
11.32	Table Over bed (Cardiac Table)	-	2
11.33	Bed Sheet	-	500
11.34	Draw Sheet	-	500
11.35	Pillow Case	-	350
11.36	Mosquito Net	-	150
11.37	Blanket Red	-	250
11.38	Wooden Bed	-	6
12	Misc.	Equipments of Standard size	
12.1	Laundry Machine	-	3
12.2	Gas Cylinder	-	10
12.3	Utensils for 100 patients	-	1
12.4	Freezer	-	1
12.5	Wet and dry Vacuum cleaner	-	4
12.6	Inverter Battery 24 Volts(Blood Bank Unit)	-	1
12.7	VDRL Rotator (Blood Bank Unit)	-	1
12.8	Generator 50 KVA	-	1

ANNEXURE “B”

PROFORMA FOR QUOTING RATE/S

FINANCIAL BID FOR SUPPLY OF Hospital Equipment and accessories .

Name & Address of the Firm

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S.No.	Code No.(As given in Tender List)	Name of the item(s) offered	Unit (As required in Tender Form)	Rate in Rs.	
				In Fig	In Words

DECLARATION

I/We declare that the above rates offered do not exceed the whole sale price/Government price/ M.R.P. offered in any state within the territory of India and that these rates are inclusive of all kinds of charges/taxes except sales tax/VAT and based on F.O.R. destination.

Signature

Name

Designation

(With Seal)

(N.B.: A separate sheet can be enclosed, if more items are offered. However, no other kinds of enclosure are required along with financial bid. All kinds of documents should be enclosed to the Technical Bids only.). Rate/amount of warranty for subsequent two (2) years and year wise AMC for 05 years commencing immediately after the expiry of warranty period be quoted separately.

